

EDUCATION AND CHILDREN'S SERVICES REGULATIONS 2020

Notice of Policy by the Minister for Education

Pursuant to Regulation 12(1) of the *Education and Children's Services Regulations 2020*, I, the Minister for Education publish the following Capacity Management Plan in relation to enrolment of a child of compulsory school age at Trinity Gardens School:

CAPACITY MANAGEMENT PLAN*Trinity Gardens School*

This Capacity Management Plan sets out the conditions for enrolment at Trinity Gardens School ("the school").

Trinity Gardens School zone

A school zone is a defined area from which the school accepts its core intake of students.

Trinity Gardens School zone consists of a preschool local catchment area and primary campus zone.

Primary School zone

The area bounded by Magill Road, Frederick Street, Bakewell Road, Payneham Road, Nelson Street, Portrush Road, Rosella Street, Avenue Road, Castres Street, Barnes Road, Castres Street, Almond Avenue, Davis Road, Scott Street, Allen Avenue and Glynburn Road.

An online map of the Trinity Gardens School zone and preschool local catchment and a search tool to indicate if an applicant's home address is within the school zone or preschool catchment is available at www.education.sa.gov.au/findaschool.

Student Enrolment Numbers

The number of students entering at **Reception** in any given year is limited to **108** students, consisting of **78** mainstream students and **30** Steiner special interest program students.

Further information on the school's Steiner special interest program is available at: <http://www.trinitygs.sa.edu.au/ourschool.php?id=20>.

St Morris Unit

The school's St Morris Unit is a regional facility catering for a maximum of **16** students with disability.

Placement in the St Morris Unit is determined through the department's state-wide panel process for placement in an inclusive education option.

International Education Program

No International Education Program places will be offered at the school.

*Enrolment Criteria—By Year Level***YEAR LEVEL: RECEPTION****Application for Reception from students living in the school zone**

Priority consideration will be given to applications for enrolment from parents of prospective Reception students to attend the following school year, if they have been living inside the school zone prior to the end of week 3, term 3 and whose application is received by this date.

If more than **78** applications for enrolment are received from parents living in the school zone by the end of week 3, term 3, places will be offered based on whether any, all or a combination of the following applies:

- the child is currently attending the school's preschool program;
- the child has a sibling currently enrolled and will be attending the school in the same calendar year;
- the length of time the child has lived in the school zone;
- the distance of the child's residence from the school;
- other personal needs such as curriculum, transportation/location convenience, social/family links at the school.

The school will notify parents of the outcome of this process by week 7, term 3. Unsuccessful applicants will be placed on the enrolment register upon request, and referred for enrolment to other neighbouring schools.

Late applications for Reception from students living in the school zone

Families who move into the school zone or who are already living in the school zone but lodge their application for enrolment after the end of week 3, term 3, will only have their applications considered if or when vacancies exist, with priority consideration afforded to those applicants already on the school's enrolment register.

If no vacancies exist, the applicants upon request, will be placed on the school's enrolment register and referred for enrolment to other neighbouring schools.

Application for Reception from students living outside the zone with siblings currently at the school

There is no automatic entry for Reception students who live outside the school's zone and have older siblings who currently attend the school.

Enter for Success Program Reception students

Through the Enter for Success Program, a child that identifies as Aboriginal and/or Torres Strait Islander will be offered a Reception place at the school for the following year. Applications are to be submitted by the end of term 4 in the year prior to enrolment.

Intensive English Language Centre (IELC) Reception students

Any Reception student offered enrolment at the school and who is eligible to attend an Intensive English Language Centre (IELC), will be able to attend an IELC during Reception and begin Year 1 at the school the following year.

YEAR LEVELS: 1 TO 7 (1-6 in 2022)**Application for Year 1 to 7 (Year 1-6 in 2022) from students living inside the primary school zone**

Applications for enrolment from parents of prospective students living inside the school zone will be considered if or when vacancies exist, with priority consideration afforded to those applicants already on the school's enrolment register.

In these cases, places will be offered based on siblings at the school, the length of time the child has lived in the school zone, the distance of the child's residence from the school and other personal needs such as curriculum, transportation/location convenience and social/family links to the school.

The school will notify parents by the end of week 8, term 4 if a vacancy is available for their child to attend the following school year.

If no vacancies exist, the applicants will be encouraged to remain at their current primary school, or referred for enrolment to other neighbouring schools, and upon an applicant's request placed on the school's enrolment register.

Out of zone applications with siblings currently at the school

There is no automatic entry for siblings who live outside of the school zone to enrol in Year levels 1 to 7 (1-6 in 2022) at the school.

Enrolment Criteria—General

Special circumstances

Enrolment applications for special consideration based on compelling or unusual reasons, including but not limited to a child in care where there is custody or guardianship orders made under the *Children and Young People (Safety) Act 2017*, may be granted by the Principal in consultation with the Education Director. These applications will be assessed on a case by case basis.

Enrolment Process

Enrolment Register

Parents whose child's name has been placed on the enrolment register will be contacted if vacancies become available.

The enrolment register will be reviewed and updated annually.

The position that a child's name appears on the register is confidential and will only be disclosed as required by law.

Monitoring and enforcement

It is the responsibility of the parents applying for enrolment to be able to verify to the satisfaction of the school that the information provided is true and factual.

If a child was enrolled at the school on the basis of false or misleading information (including residential address) the Chief Executive may direct that the child be instead enrolled at another Government school pursuant to section 63(1) of the *Education and Children's Services Act 2019*.

The Principal is responsible for the implementation of this Capacity Management Plan and all decisions on enrolments.

This Capacity Management Plan will be reviewed as required.

In addition to the policy made above pursuant to Regulation 12, the school has adopted the following policy:

Trinity Gardens School Preschool Enrolment Policy

Trinity Gardens School preschool local catchment area

A preschool local catchment area is a defined area from which the preschool accepts its core intake of students.

Trinity Gardens School operates a preschool local catchment area within the area bounded by Portrush Road, Magill Road, Glynburn Road, east along Rosella Street, Castres St and Allen Avenue.

An online map and a search tool to indicate if an applicant's home address is within the preschool local catchment area by enrolment year is available at www.education.sa.gov.au/findaschool.

Student Enrolment Numbers

The number of students entering at Preschool is limited to 77 students.

International Education Program

No International Education Program places will be offered at the preschool.

Application for Preschool from children living in the preschool local catchment area

Priority consideration will be given to applications for enrolment from parents of prospective preschool children to attend the following school year, if they have been living inside the preschool local catchment area and lodge their application for enrolment by the end of week 10, term 2 in the year prior to starting preschool.

If more than 77 registrations of interest for enrolment are received from parents living in the preschool local catchment area by the end of week 10, term 2 in the year prior to enrolment, places will be offered based on whether any, all or a combination of the following applies:

- the child is identified as requiring special consideration;
- the child identifies as Aboriginal and/or Torres Strait Islander;
- the child has a sibling currently enrolled at the primary school and will be attending the preschool in the same calendar year;
- the distance of the child's residence from the preschool;
- the length of time the child has lived in the preschool local catchment area;
- other personal needs such as curriculum, transportation/location convenience, social/family links at the school.

Unsuccessful applicants will be placed on the enrolment register upon request, and referred for enrolment to neighbouring preschools.

If vacancies exist at the beginning of the school year, the Principal may approve places being offered to a child living outside the preschool local catchment area, based on the child living within the school zone.

Out of Catchment Applications

There is no automatic entry for preschool children who live outside the preschool's local catchment area or school zone and have older siblings who currently attend the school.

Dated: 15 July 2021

JOHN GARDNER
Minister for Education